

## FOR YOUR INFORMATION



### RECEPTION OFFICE

Hours: 8:00 a.m. – 5:00 p.m., Monday thru Friday  
8:00 a.m. – 7:00 p.m., Saturday  
8:00 a.m. – 1:00 p.m., Sunday

For telephone contact, just dial "0".

*For after-hour emergencies, dial Ext. 250 or 561-251-4407.*

Newspapers are now available at the Reception Desk.

### POOLS & HOT TUB

Hours are 8:00 am to dusk, but please don't hesitate to enjoy the pool deck area until midnight! In consideration of other guests, quiet hours should be observed after 9:00 p.m. Remember that there is no glass allowed in the pool area. The north pool employs a chlorinated system and the south pool is a salt system. *Note: You are welcome to use any of the collection of beach chairs, pool toys and floats in the lower pool deck area; these items are not provided by the Resort but have been left by prior guests.*

### TENNIS, PUTTING GREEN, SHUFFLEBOARD AND RECREATION ROOM

Equipment for the tennis courts and putting green is available from the Reception Desk. **Code for the tennis court lock is 0126.** For evening tennis play, a light switch is located to the left of gate. Shuffleboard cues and discs are located in the court area.

The recreation room is situated behind the Reception Office and offers a **Guest Library** (feel free to take a book and/or leave a book), **pool, ping pong and foosball tables.** *Please note: Access to the Recreation Room in the evenings and on weekends is by key only. Stop by the Reception Office and check out a key for use during your stay.*

### INTERNET/COMPUTER

Wireless internet is available in each unit. No code is needed. Look for "Berkshire 1", "Berkshire 2" or "Berkshire 3" and select the strongest signal. A computer for guest use is located in the recreation room.

### DVD PLAYERS

Available at the Reception Desk, no charge.

### NO SMOKING

Please do not smoke in your unit or on your balcony or patio. Smoking is allowed in the pool area and other common areas.

### KITCHEN COOKWARE/EQUIPMENT

The Resort keeps many popularly requested items on hand - need a roasting pan, toaster oven or hand-mixer? Please ask at the Reception Desk - if we have it, you are welcome to use it.

### TRASH & RECYCLE

For the A, B & C Buildings, containers are located in the alley on the south side of the buildings. D Building containers are located on each floor.

### IN-ROOM SAFES

Safes are provided in each unit. There is no charge for use. Just follow the instructions provided on the safe.

### ICE

For sanitary reasons, you will not find ice in your freezer upon arrival. Ice is available for purchase at the Reception Office.

### LAUNDRY

Our guest laundry is located down the hall from the Reception Office on the right. Stop by the office if you need detergent (\$.75)

### TOWEL EXCHANGE

Housekeeping will provide fresh towels every Tuesday. If you prefer not to have this service, please let us know. Additional housekeeping services are available.

### KEYS

Keep your keys in your possession; replacement charge is \$25.

### DEPARTURE

Please plan to depart by 10:00 am. In order to prepare for our incoming guests, we cannot offer late check-outs. Before leaving, we would appreciate your cooperation in removing all trash as well as loading and starting the dishwasher.

Have a safe trip home - we look forward to seeing you again!

*Please let us know if you have any requests  
that will make your stay with us more comfortable*

[www.berkshiresort.com](http://www.berkshiresort.com)

